



WESTONBIRT  
SCHOOL

RECREATION ASSISTANT  
(LIFEGUARD)

- CANDIDATE PACK -

## JOB DESCRIPTION

Westonbirt Sports Centre are looking for a recreation assistant/lifeguard to support the safe, effective, and welcoming operation of the School's Sports Centre, including lifeguard duties for the swimming pool, in line with local and national legislation and best practice guidance.

### Responsibilities / Tasks

- Provide lifeguard supervision of the swimming pool, ensuring the safety of all users at all times
- Work in accordance with the Normal Operating Procedures (NOP), Emergency Action Plan (EAP), and Specific Incident Management procedures
- Maintain a strong awareness of and compliance with best practice and legal requirements for sports centres and swimming pools
- Conduct and record daily and weekly health and safety checks as required
- Carry out pool water testing in line with NOP guidelines and report any irregularities
- Work within established risk assessments, reporting hazards or concerns promptly through appropriate channels
- Ensure the safe operation of the pool environment, following guidance such as Managing Health and Safety in Swimming Pools and PWTAG standards
- Maintain a clean, safe, and welcoming environment across all areas of the Sports Centre
- Undertake routine cleaning duties, including:
  - Poolside areas, floors, and walls
  - Changing rooms and toilets
  - Sinks, mirrors, drains, and doors
  - Replenishment of consumables (paper towels, soap, shoe covers, etc.)
- Provide a high standard of customer service to pupils, members, and visitors
- Communicate clearly and proactively with all users of the facility
- Promote a positive and inclusive environment for all users

## PERSON SPECIFICATION

### Desirable

- First Aid at Work qualification
- Pool Plant Operator certificate
- Experience working in a school or similar environment

### Essential

- RLSS National Pool Lifeguard Qualification (NPLQ) or equivalent
- Strong communication skills and confidence interacting with a range of people
- Ability to work flexibly, including evenings and weekends
- Good awareness of health and safety practices

## HOURS, SALARY & BENEFITS

Hours: 0 hour contract, rota's agreed in advance and in line with the working rotas.

Salary: dependant upon qualifications and experience.

- 5% employer pension when threshold met
- Shopping discount card
- Means tested staff discount
- Complimentary lunch
- Accrued holiday
- Access to the group's counselling scheme
- Personal accident at work cover
- Access to fully funded apprenticeships
- Discretionary Christmas stand down, non teaching staff
- On site parking

## HOW TO APPLY

Applicants should complete the school's application form and submit by email [hr@wishford.co.uk](mailto:hr@wishford.co.uk), which can be found on the careers page. [Link here.](#)

Interviews will be held as applications are received.

If you need assistance with applying, or adjustments for the application process or interviews, please contact [hr@westonbirtschool.uk](mailto:hr@westonbirtschool.uk)

## WESTONBIRT SCHOOL

Westonbirt School is a co-ed independent day and boarding school for boys and girls aged 2 to 18 years, located in the Cotswolds, 90 minutes from London. At Westonbirt you will find an inspired community, set within 210 acres of parkland grounds and a breathtaking mansion. With an ethos of greenhouse not hothouse, success is celebrated and talent is nurtured. The School campus includes a Sports Centre and Swimming Pool and a 9-hole Golf Course.

The School consistently achieves excellent academic results and provides the pupils with a broad range of extra curricula activities to give depth to the learning. All pupils are inspired to achieve their very best potential and leave School with confidence and an ambition for lifelong learning.

The School was recently voted 'Co-educational Independent School of the Year' at the 2023 Independent School of the Year awards and is also included in the Fortune 'World's Leading Boarding Schools' 2023 report with a five star review.

For more information on Westonbirt School, please visit: [www.westonbirt.org](http://www.westonbirt.org)

## KEY INFORMATION

Westonbirt School is an equal opportunities employer and welcomes applications from all backgrounds. Appointments will be made solely on merit and will be made without regard to age, disability, gender, nationality, race, colour, ethnicity, or religion.

**Wishford Education is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, reference and medical checks and the Disclosure and Barring Service.**

## WISHFORD EDUCATION

Wishford Education is a leading provider of independent education in the UK. Our group includes independent prep and senior schools, nurseries and day and residential camps. Varied in character but united in ethos, our schools, nurseries and camps understand where the true value of an independent education lies, and provide high-quality learning, outstanding opportunities and a happy, caring environment in which children achieve amazing things.

Founded in 2011, the group currently comprises ten independent schools in Wiltshire, Gloucestershire, Berkshire, Buckinghamshire, Oxfordshire and Kent as well as two thriving day nurseries in Wiltshire, an international summer school and an activity camps business.

The group is growing and we expect a number of additional schools and nurseries to join us in the near future.

For more information on the Wishford Education group, please visit: [www.wishford.co.uk](http://www.wishford.co.uk)

