



WESTONBIRT
— PREP SCHOOL —

KEY STAGE 2 CLASS TEACHER FIXED TERM MATERNITY COVER

- CANDIDATE PACK -



THE OPPORTUNITY

At Westonbirt Prep, a creative and ambitious curriculum, a team of talented and enthusiastic staff and the glorious Gloucestershire countryside combine to create the perfect conditions for learning.

We are looking for an inspirational, engaging and talented Key Stage 2 Teacher who has the relevant skills to teach a class as a Form Tutor, teaching English and Maths and ideally with a specialism in or a willingness to teach Science and/or Drama.

The successful candidate will be passionate about teaching, dedicated to providing exceptional learning experiences within the classroom and keen to contribute to wider aspects of school life. Candidates are sought who can demonstrate a track record of successful teaching and particular aptitude for:

- Communication and relationship-building with pupils and parents;
- Planning and delivering high-quality lessons;
- Using a range of assessment to inform planning and learning;
- Working in a cohesive, supportive and sociable team

HOURS, SALARY & BENEFITS

Hours: This is a full-time fixed-term role up to one academic year to cover a period of maternity leave.

Salary: An attractive salary and benefits will be provided.

Benefits:

- Defined contribution pension scheme
- Access to fully-funded apprenticeships
- Means tested staff discount on school fees
- Cycle to work scheme and electric vehicle scheme
- Save money with a prepaid cashback card
- Complementary lunch
- Access to the group's counselling scheme
- On-site parking

APPLICATION PROCESS

To pursue an application, please complete the school's application form which can be found on the **[vacancies page](#)** of the school's website and submit by email to:

michelle.andrews@westonbirtschool.uk

Applications can also be made on the Westonbirt School **[TES page](#)**.

Interviews will be held on **Monday 1st December 25.**

Role commences 20th April 2026.

Interviews will be held as applications are received; we reserve the right to close the vacancy if a suitable applicant is found.

If you have any queries or would like further information, please do not hesitate to contact Michelle Andrews, HR Officer, on 01666 881361.

Westonbirt Schools and Wishford Education are committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, reference and medical checks and the Disclosure and Barring Service.

Wishford Education is an equal opportunities employer and welcomes applications from all backgrounds. Appointments will be made solely on merit and will be made without regard to age, disability, gender, nationality, race, colour, ethnicity, or religion.

If you need any adjustment for the application or interview process, please contact:

hr@westonbirtschool.uk



JOB DESCRIPTION

Overview

This is an exciting opportunity to teach in our thriving Prep School. It will require an outstanding teacher who is able to be responsible for the pastoral care and education of the children in their class and to ensure their academic progression as well as their wellbeing and happiness.

Responsibilities & Tasks

Teaching and Learning

- To offer a high level of all-round care and guidance to pupils in the tutor group
- To teach an outstanding level in all required subjects
- To provide a high level of pastoral care for all children in your care
- To provide parental feedback in the form of written reports and via verbal and written updates
- To employ effective behaviour management strategies in line with school policy
- To inform and organise children appropriately for day-to-day school life, including extra-curricular lessons
- To teach all aspects of the curriculum where required
- To liaise with other staff members regarding children in the form
- To assist with the planning and organisation of outings/visits
- To liaise with specialist teachers, subject coordinators and the SENDCO to ensure a well-rounded education appropriate to the level of each child
- To follow school policy and to maintain the ethos and standards of the school

Key Events and Academic Calendar

- To attend Parents' Consultations, information evenings, Open Mornings and other key events

Continuing Professional Development

- To ensure up-to-date knowledge of educational issues and trends
- To attend relevant professional training courses
- To ensure good, timely and appropriate communication is maintained with parents of pupils
- To promote the general progress and wellbeing of individual pupils and of any class or group of pupils
- To provide guidance and advice to pupils on educational and social matters
- To make records of and reports on the needs of pupils
- To communicate and consult with the parents of pupils as directed by the Head
- To communicate and co-operate with persons or bodies outside the school
- To participate in meetings arranged for any of the purposes described above
- To promote and market the school locally and nationally, and to actively contribute to the activities of the school and support colleagues
- To be aware of the and comply with Health and Safety policies, legislation and best practice
- To work within school procedures and codes of practice
- To undertake such other duties as are required by the Head





PERSON SPECIFICATION

The successful candidate will have the following skills, experience and qualities:

Skills

- Be an outstanding teaching
- Excellent communication skills and ability to build relationships with pupils, parents and colleagues
- Excellent planning, administration and time management skills
- Experienced using a range of assessment tools to inform future teaching and learning

Experience

- Educated to degree level with Qualified Teacher Status
- Evidence of commitment to continuing professional development
- Experience of teaching or a willingness to teach Science and/or Drama is preferred

Personal Qualities

- Leading by example with honesty and integrity
- A 'can do' attitude and the willingness to work hard to get things done
- A strong entrepreneurial or innovative spirit
- Ambition, energy, enthusiasm and commitment
- Interest in and drive to enhance the extra-curricular life of the school: music, sport, drama etc
- Leadership qualities, including authority and empathy to connect with and inspire teaching and support staff
- A confident and outgoing personality that will be able to maintain the support of colleagues, parents and pupils
- Be able to take the initiative and able to take an idea and develop it through to completion
- Have a good sense of humour and be flexible and adaptable

WESTONBIRT SCHOOL

Westonbirt is a co-educational day and boarding school for pupils aged 2 to 18, located in a stunning rural setting in the heart of the Cotswolds. Set in a Grade 1 listed manor house in 210 acres of beautiful landscaped grounds, the school enjoys a reputation for high academic standards within a caring, happy environment. The school benefits from excellent sports facilities which include a Sports Centre, Astroturf pitch, 25m Swimming Pool and 9-hole Golf Course.

Pupils at Westonbirt benefit from a full and challenging curriculum with expert teaching and wide-ranging extra-curricular activities consistent with the school's philosophy: Inspiring young minds. They build skills, knowledge and a love of learning that will serve them throughout their education. The setting itself plays an enormous role in the school experience, where students build confidence and can take risks in a safe environment.

The school comprises Westonbirt Prep (ages 2-11) and Westonbirt School (ages 11-18).

For more information about Westonbirt, please visit: www.westonbirt.org

WISHFORD SCHOOLS

In May 2018, Westonbirt Schools joined the Wishford Education group. Founded in 2011, the group currently comprises 10 independent schools in Wiltshire, Gloucestershire, Berkshire and Kent. The group aims to provide an excellent education to all pupils, giving every child the opportunity to shine. Standards and expectations are high, and staff and pupils are challenged and supported to give their best.

Schools work closely with the group's senior leaders to define the school's strategy and then enjoy the autonomy to run their schools, while benefiting from the support that membership of the group brings. In addition to strategic input and the sharing of best practice, the group provides expertise in property, legal, HR, finance, compliance and marketing matters leaving heads with time to focus on the children within their care.

For more information on the Wishford Education group, please visit:

www.wishford.co.uk

