



WESTONBIRT  
SCHOOL



GREEN KEEPER

CANDIDATE PACK

## WESTONBIRT

Westonbirt is a co-educational day and boarding school for pupils aged 2 to 18, located in a stunning rural setting in the heart of the Cotswolds. Set in a Grade 1 listed manor house in 210 acres of beautiful landscaped grounds, the school enjoys a reputation for high academic standards within a caring, happy environment. The school benefits from excellent sports facilities which include a Sports Centre, Astro turf pitch, 25m Swimming Pool and 9-hole Golf Course.

Pupils at Westonbirt benefit from a full and challenging curriculum with expert teaching and wide-ranging extra-curricular activities consistent with the school's philosophy: Inspiring young minds. They build skills, knowledge and a love of learning that will serve them throughout their education. The setting itself plays an enormous role in the school experience, where students build confidence and can take risks in a safe environment. The school was rated 'Excellent' in all areas by the Independent Schools Inspectorate in May 2019. A copy of the report can be viewed [here](#).

The school comprises Westonbirt Prep (ages 2-11) and Westonbirt School (ages 11-18).

In May 2018, Westonbirt joined Wishford Schools, a group of high-performing schools in Wiltshire, Gloucestershire, Berkshire and Kent. Schools work closely with the group's senior leaders to define strategy and then enjoy the autonomy to run their schools, while benefiting from the support that membership of the group brings. In addition to strategic input and the sharing of best practice, schools are able to access group expertise in property, legal, HR, finance, compliance and marketing.

For more information on Westonbirt, please visit: [www.westonbirt.org](http://www.westonbirt.org)





## JOB DESCRIPTION

### OVERVIEW

The role of the Greenkeeper is to take primary responsibility for maintaining the Westonbirt School nine-hole golf course and Club House and Outbuildings in an open and playable condition on a year-round basis.

### MAIN DUTIES AND RESPONSIBILITIES

- To maintain the greens, tees and fairways, rough on year-round basis, in the best possible mowed, grassed, irrigated, weed-free and contoured condition as instructed and enabled by the Golf Course Manager. This will include but not limited to strimming, treating the greens, hollow tining, spraying and fertilizing
- To ensure that all areas of the golf course, including the rough with any overhanging trees, are at all times when Green Keeper is present on the course, safe for use and enjoyment of the course by the school and other golfers
- To maintain the buildings at the Golf Course, including the club house and equipment store
- To collect green fees, log into and actively monitor the daily booking sheet
- To ensure, through watchfulness and maintenance activities, undertaken with the agreement of Golf Course Manager, that all structures and buildings on the golf course are at all necessary times presentable, secure, useable by the public if open, and clean
- To be an approachable, informed and responsive representative of Westonbirt School
- To use equipment drawn from the Estates Team of Westonbirt School for the purposes of the golf course, taking care to report any major maintenance requirements and to undertake regular maintenance including replacement of fuel, oils, coolant and anti-freeze where required.

## PERSON SPECIFICATION

- The job-holder will have a knowledge and passion for golf and for the maintenance of Westonbirt School golf course, Club House and Outbuildings, maintaining them in the best possible year-round condition, to the extent allowed by the weather
- A Sports turf NVQ level 2 or similar
- A PA1 and PA6 spraying certificate is desirable
- A sympathetic understanding of the best operation and maintenance of light mechanical equipment as used on a golf course
- A clear understanding of the factors bearing on the operation of a commercial golf course and an ability to apply that knowledge in the implementation of plans and practices of golf course upkeep so as simultaneously optimise the golf course condition and commercial availability of the course
- An ability to work independently and unsupervised, not allowing social interaction with golfers to exceed the polite minimum during working hours.
- Have a flexible approach to working hours
- A positive attitude with excellent communication skills
- A strong work ethic and attention to detail

### TERMS & REMUNERATION

Annualised hours of 1,950 per annum to be worked around the needs of the golf course and on 5 days out of 7 basis. Weekly hours will vary dependent upon the season and will include weekend and evening working.

### APPLICATION PROCESS & IMPORTANT DATES

Applicants should complete the school's application form and submit by email to [hr@westonbirtschool.uk](mailto:hr@westonbirtschool.uk) for the attention of Michelle Andrews.

