

WE  
WISHFORD  
EDUCATION

# SUMMER SCHOOLS EFL TEACHER

Candidate Pack





## WISHFORD EDUCATION

Founded in 2011, our group comprises nine independent schools, eight day nurseries and multiple day and residential camp settings. Currently based in Wiltshire, Gloucestershire, Berkshire and Kent, we're actively looking for high quality opportunities to expand our provision.

The group aims to provide an excellent education to all pupils, giving every child the opportunity to shine. Standards and expectations are high, and staff and pupils are challenged and supported to give their best. For more information, please visit: [www.wishford.co.uk](http://www.wishford.co.uk)

### INTRODUCTION

Wishford Schools offer high quality residential summer schools for international students aged 8-16 at Westonbirt School and Hatherop Castle School.

We are looking for dedicated and enthusiastic staff members to plan and teach lessons within the curriculum framework of the summer schools, lead activities and excursions involving students attending summer schools, and supervise students in a residential setting.

The post holder will report to the Director of Studies, with a dotted line to the Summer Schools Operations Manager, and will have no direct reports.

### AVAILABLE POSITIONS

We have the following openings for the EFL Teacher role for summer 2024:

#### Hatherop Castle School

Dates: 10–31 July (plus induction)

This role can be residential but it is not a necessity.

#### Westonbirt School

Dates: 10 July – 7 August (plus induction)

This role can be residential but it is not a necessity.

## DUTIES

The post holder will undertake a selection of the below responsibilities, according to the weekly rota.

**Planning:** To plan relevant, structured, realistically paced, varied and enjoyable lessons within the curriculum framework of the summer schools. Lessons may include English language lessons and Team Project Challenges, depending on the qualifications and experience of the post holder.

**Teaching:** To teach the above lessons in an inclusive, motivational and inspirational way, always in the target language, promoting the use of the target language at all times, creating a positive learning environment in which every student can develop and feel empowered to make real progress both inside and outside the classroom.

**Feedback:** To provide formal and informal feedback to students on their progress, including marking student work, writing a final report and communicating with the student and other stakeholders.

**Academic administration:** To undertake all required administrative tasks related to teaching and planning, including taking registers, recording progress and conducting level tests.

**Activities:** To lead sports and other free time activities aligned with the post holder's interest and experience in an inclusive way, ensuring that opportunities for improving English language skills and cultural integration between foreign students and UK hosts are maximised throughout.

**Excursions:** To lead and supervise a group of students during half-day and all-day excursions, keeping to timings and itineraries, ensuring that students are provided with a culturally enriching experience.

**Pastoral care:** To provide a nurturing environment to all students, showing awareness of their needs as short-term study abroad pupils, taking part in supervision duties both on-site and off-site and acting appropriately on emerging needs.

**Other duties:** To undertake any other relevant duties pertaining to the summer school provision, as reasonably requested.

## WORKING PATTERN

Positions are available either from 10 to 31 July (at Hatherop Castle School) or from 10 July to 7 August (at Westonbirt School), with up to three days' paid induction prior to start.

The weekly working hours are 48.

Duties will be assigned on the weekly rota for six out of seven days a week.

## PERSONAL SPECIFICATION

### Essential

- Undergraduate degree
- TEFLI qualification (CELTA, Trinity CertTESOL or similar)
- Fluent English language skills (native or CEFR C2)
- Awareness of safeguarding basics
- Effective communication skills
- Flexibility
- Team working skills
- Sense of humour

### Desirable

- Experience leading a range of sports and other free time activities
- Experience working with children
- Experience working in a summer school setting
- First Aid training

## PAY AND BENEFITS

The weekly wage is £700 (including holiday pay).

### Benefits include:

- Accommodation
- Three meals per day
- Free parking on site
- Fully paid DBS check
- Level 3 Safeguarding training
- First aid training.

## HOW TO APPLY

To apply for this position, please use the application form on TES [using this link](#)

Informal enquiries are welcome, and should be directed to Andras Sztrokay, Director of Summer Schools (Andras.Sztrokay@wishford.co.uk).

**We are committed to safeguarding and promoting the welfare of students. All positions are subject to pre-employment checks including an enhanced DBS and overseas criminal records checks (if applicable). Two references will be required, which will specifically check if there is any reason why the applicant should not be in contact with children.**

The safeguarding and welfare of children is everyone's responsibility and our number one priority. The post holder will be required to act according to the Wishford Summer Schools Safeguarding Policy and procedures and to align with safeguarding good practice.

