



## Listener

### THE OPPORTUNITY

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We are looking to recruit a listener to be a point of contact within the schools for pupils, and staff who maybe experiencing mental health issues or emotional distress. This interaction could range from having an initial conversation through to supporting the person to get appropriate help. The Listener would provide a drop in and scheduled appointment service for initial support through non-judgmental listening and guidance for pupils and staff in the Senior and Prep Schools. We are looking for candidates who have the ability to listen sympathetically and with empathy, with excellent verbal communication and observation skills and emotional resilience.

### OVERVIEW

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To be a point of contact within the schools for pupils, and staff who are experiencing mental health issues or emotional distress. This interaction could range from having an initial conversation through to supporting the person to get appropriate help.

### RESPONSIBILITIES

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- To provide a drop in and scheduled appointment service for initial support through non-judgmental listening and guidance for pupils and staff in the Senior and Prep School.
- To spot the early signs and symptoms of mental ill health.
- To Listen to the person non-judgmentally
- To build relationships with pupils and staff to encourage trust, while listening to and interpreting their needs and concerns
- Encourage the person to access appropriate professional support or self-help strategies. This might include encouraging access to internal support systems
- To pass on any concerns to the Deputy Head Pastoral

### PERSON SPECIFICATION

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- The ability to listen sympathetically with empathy
- Excellent verbal communication skills
- Excellent observation skills
- The ability to stay calm
- Emotional resilience

### TERMS

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15 hours per week over three days Monday to Friday, Term time only (34 weeks) 11am to 4.30pm with a 30-minute unpaid lunch break each day.

### APPLICATION PROCESS & IMPORTANT DATES

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To pursue an application, please complete the school's application form which can be found on the vacancies page of the school's website and submit by email to [michelle.andrews@westonbirtschool.uk](mailto:michelle.andrews@westonbirtschool.uk) The application form should be accompanied by a covering letter addressed to the Headmistress of no more than one page.

The closing date for applications is noon on Friday 3 June 2022

Interviews will be held on W/C 6th June 2022.

### CONTACT DETAILS

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If you have any queries or would like further information, please do not hesitate to contact Michelle Andrews, HR Officer on 01666 881361 or [michelle.andrews@westonbirtschool.uk](mailto:michelle.andrews@westonbirtschool.uk)

*Westonbirt Schools and the Wishford Schools group are committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers, reference and medical checks and the Disclosure and Barring Service.*

