



Holiday Club and Camps Assistants

OVERVIEW

This is a role that provides an active role in providing the very best care for children, aged 4-14, in a dynamic holiday club environment. A hands on role that requires plenty of energy, enthusiasm and patience.

He/she will work as part of the Westonbirt Holiday Camps team.

Each camp is led by a team leader and overall responsibility sits with the Holiday Club Manager.

RESPONSIBILITIES

- Provide a friendly welcome to all holiday club attendees, meeting and greeting parents, signing children in at the start of the day and out at the end of the day
- Support the delivery of planned activities which vary each day. These include sports, forest school, outside play, arts and crafts, cookery (delivered by chef).
- Complete tasks as required by the Holiday Club Manager which may include accompanying children around the site to different activities, supervising lunch and supervising open play sessions.
- The tidiness and cleanliness (with the support of domestic staff) of the play and common room areas used throughout the day
- To help deliver a program of daily activities suitable for the age range of the children
- To ensure that delivery of Westonbirt Adventure & Activity Camps are respectful of School classrooms, resources, equipment, workspaces and facilities
- To be responsible for the overall well-being and happiness of the children in your care
- Promotion of exceptional safeguarding practices at all times, including awareness or recording and reporting procedure in accordance with the Westonbirt Safeguarding Policy
- To promote the ethos of Westonbirt School, providing an exceptional role model to children in your care
- To ensure that all equipment is kept clean & tidy and that any broken or damaged equipment (however it may have been caused) is reported at the earliest opportunity to the Holiday Club Manager
- To be responsible for the security of the premises in which activities are undertaken. To ensure that buildings and rooms are adequately secured upon departure through the use of door codes and locks.

PERSON SPECIFICATION

Skills

- The Activities & Adventure Assistant will be well-presented and friendly with an excellent communicator and good people skills.
- He/she will be able to work in a busy environment as part of a friendly team, interfacing with parents, staff and most importantly the children.

Experience and Qualifications

- Active experience within a Holiday Club environment is desirable.
- Sports Team & Coaching experience
- Childcare experience in an education or play environment First Aid Certification - Training is available.

TERMS AND CONDITIONS

Camps run throughout the holidays for 10 hours per day, 8.00am to 6.00pm, Monday to Friday. Staff will be contacted in advance of each holiday period to confirm availability.

Pay rate depends on experience but are competitive. We have free parking on site and offer a hot cooked lunch every day when on duty.